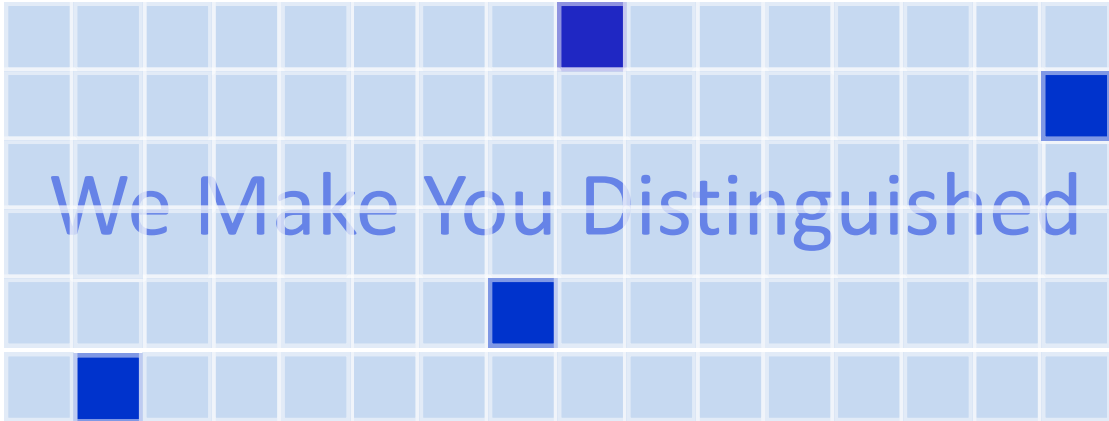




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ISOBEX Certified Manager (Projects)

Exam Scope - 1

You should have sound knowledge of the below-listed document. You must know the SID (Source of Information & Data), mechanism for CID (Compiling information and Data) and RID (Resulting Information and Data) to prepare project management documents.

- Business Case Document
- Project Charter, Agreements, MoU
- Project Management Plan
- Scope Management Plan
- Schedule Management Plan
- Cost Management Plan
- Quality Management Plan
- Resource Management Plan
- Communication Management Plan
- Risk Management Plan
- Procurement Management Plan
- Stakeholder Management Plan
- Change Management plan
- Project Statement Of Work (SOW)
- Requirement Management Plan
- Risk Register, Watch List
- Stakeholder Register
- Assumption Log, Issue Log, Change Log
- Requirement Traceability Matrix (RTM)
- Responsibility Assignment Matrix (RAM)
- RACI Chart
- Organization Assignment Matrix
- Work Breakdown Structure (WBS)
- WBS Dictionary
- Project Schedule
- Milestone List/Chart
- Defect Log
- Lesson Learned Register
- Project and Resource Calendar
- Quality Reports, Status Report
- Procurement SOW



Exam Content - 2

You may revise below important concepts used in project management. Some are used in compiling information & data and others are used in representing the data in an effective way Few commonly known concept and its uses

- Project, Program, Portfolio, Operations, PMO
- Project life cycle
- Project development approaches
- Project Management Processes
- PV, NPV, IRR, ROI, Opportunity Cost, Sunk Cost
- Law of diminishing return, Cost-Benefit Analysis
- Focus Group Discussion, Benchmarking
- Affinity Diagram, Context Diagram
- Precedence Diagramming Technique
- Schedule Compression, Lead, Lag, Milestone
- Resource Leveling, Resource Smoothing
- Critical Path and Near Critical Path
- Scope, Schedule & Cost Baseline
- Cost Performance Measurement
- EV, PV, AC, SV, CV, EAC, ETC, BAC, BTC, SPI, CPI
- Estimation Technique
- Top-Down, Bottom-up, Analogous, Parametric, Heuristic, three-point
- Reserve Analysis, Trend Analysis & Forecast
- Quality Metrics
- Corrective Action & Preventive Action
- Audit, Inspection, Continuous Improvement
- Histogram, Pareto Chart, Fishbone Diagram, 5 why analysis, Control Charts
- Cost of Quality
- Cost of Conformance, Cost of Non-Conformance
- Risk Response Strategy
- Qualitative Risk Analysis
- Quantitative Risk Analysis
- Secondary risks, residual risk, risk-averse, risk dormancy
- Conflict Management
- Virtual Team, Colocation
- Fix Price, T&M, Cost Reimbursable